

Singapore Institute of Arbitrators

## "SPOTLIGHT ON EXPERTS" CONFERENCE

Monday, 31 August 2020 • 9.00 am to 5.00 pm • The Fullerton Hotel Singapore • 1 Fullerton Square Singapore 049178

### IMPORTANT:

Please complete each section.

Please complete a separate form for each delegate.

Return this form to: Secretariat, Singapore Institute of Arbitrators

c/o 12 Eu Tong Sen Street #08-169, SOHO 2, Clarke Quay Central, Singapore 059819 or Email: [secretariat@siarb.org.sg](mailto:secretariat@siarb.org.sg)

Registrations close on  
Monday, 24 August 2020

### 1 CONFERENCE:

Please tick as appropriate

	Please Tick (✓)	Membership Number	Registration Fee
SIARB Member			\$400.00
<b>Member of Supporting Organisations:</b>			
Royal Institution of Chartered Surveyors (RICS)			\$5500.00
Singapore Chamber of Maritime Arbitration (SCMA)			
Society of Naval Architects & Marine Engineers Singapore (SNAMES)			
Non-Members			\$600.00

### Note:

Registration Fees include Conference Materials and all Conference meals/breaks.

Registration of delegates starts at 8.30 am on 31 August 2020, before the Conference Opening.

### DELEGATE DETAILS - Please complete all details

Name (Dr/Mr/Mrs/Ms/Mdm): \_\_\_\_\_ Membership No: \_\_\_\_\_ (Please indicate the professional body)

Company: \_\_\_\_\_ Address: \_\_\_\_\_

Position: \_\_\_\_\_ AAS/S36B FL. \_\_\_\_\_ (for practicing lawyers requiring SILE CPD points)

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
(A valid email address is required for confirmation of registration)

Please indicate any special dietary, medical or other restrictions: \_\_\_\_\_

### SILE Attendance Policy

Participants who wish to obtain CPD Points are reminded that they must comply strictly with the Attendance Policy set out in the CPD Guidelines. For this activity, this includes signing in on arrival and signing out at the conclusion of the activity in the manner required by the organiser, and not being absent from the entire activity for more than 15 minutes. Participants who do not comply with the Attendance Policy will not be able to obtain CPD Points for attending the activity. Please refer to <http://www.sileCPDcentre.sg> for more information.

### 2 PAYMENT DETAILS ☐ Credit Card ☐ Cheque ☐ Bank Transfer / Telegraphic Transfer

#### Credit Card Details:

Please pay online at [http://www.siarb.org.sg/index.php?option=com\\_content&view=article&id=193](http://www.siarb.org.sg/index.php?option=com_content&view=article&id=193)

**Cheque Payment Details:** Cheque payments should be made payable to "Singapore Institute of Arbitrators" & arrive at our office with your completed registration form before the closing date, **Monday, 24 August 2020**.

#### Bank Transfer / Telegraphic Transfer Details:

Account Name: **Singapore Institute of Arbitrators** | Account Number: **208-308-736-8** | SWIFT Code: **UOVBSGSG** | Bank Details: 148 Upper Bukit Timah Road, UOB Centre, Singapore 588178. Please email us at [secretariat@siarb.org.sg](mailto:secretariat@siarb.org.sg) after the T/T has been done for our follow-up with the bank. The registration fee must be received nett of all bank charges.

### SUBSTITUTIONS, CANCELLATION & REFUNDS

Equivalent substitute delegates (e.g. member for member or non-member for non-member) are welcome at no additional charge, subject to our being informed in writing at least 5 working days in advance of such substitution. Cancellation and refunds may be made upon receipt of written notice, less handling fee and bank service charges as follows: notice received on or before 31 July 2020 - 50% refund; notice received from 1 August 2020 - no refund.

**DISCLAIMER:** The Organising Committee is committed to staging a successful conference; however, it reserves the right to cancel or postpone the Conference, change its venue or any of the other details published.

### COVID-19 DISCLAIMERS:

- In the event that SIARB postpones the event due to reasons related to COVID-19, any payment the participant has made as at the date of postponement will be credited towards the rescheduled date.
- If you are unable to attend the rescheduled event or if the SIARB cancels the event indefinitely, the participant shall be entitled to receive a refund of all sums paid.
- Participants are advised to take out appropriate travel insurance. SIARB shall not be responsible for any loss or damage as a result of substitution, alteration, cancellation or postponement of the event due to an event of force majeure, unforeseen occurrence or any other event that renders performance of this event inadvisable, illegal, impracticable or impossible. For purposes of these terms and conditions, an event of force majeure shall include, but shall not be limited to: adverse weather, government restrictions and/or regulations; war or apparent act of war; terrorism or apparent act or threat of terrorism; disaster; civil disorder; disturbance and/riots; curtailment, suspension and/or restriction on transportation facilities/means of transportation; or any other emergency or circumstances outside a party's reasonable control.

### FOR REGISTRATION ENQUIRIES

For any enquiries on registration, please contact:

**Secretariat** | Singapore Institute of Arbitrators, c/o Intellitrain Pte Ltd, 12 Eu Tong Sen Street #08-169, SOHO 2, Clarke Quay Central, Singapore 059819  
Tel (65) 6551 2785 | Fax: (65) 6225 9426 | E-mail: [secretariat@siarb.org.sg](mailto:secretariat@siarb.org.sg) | Website: [www.siarb.org.sg](http://www.siarb.org.sg)

### 3 ACCOMMODATION

The official accommodation venue is:

Hotel	Category	Premier Courtyard room	Postmaster room	Heritage room
<b>The Fullerton Hotel Singapore</b> For details, please refer to <a href="https://www.fullertonhotels.com/fullerton-hotel-singapore/">https://www.fullertonhotels.com/fullerton-hotel-singapore/</a>	5-star	Weekday rate: S\$370.00 +++ per room per night Weekend rate: \$300.00+++ per room per night (inclusive of breakfast for 2 persons and Complimentary internet access)	Weekday rate: S\$400.00 +++ per room per night Weekend rate: \$330.00+++ per room per night (inclusive of breakfast for 2 persons and Complimentary internet access)	Weekday rate: S\$420.00 +++ per room per night Weekend rate: \$350.00+++ per room per night (inclusive of breakfast for 2 persons and Complimentary internet access)

Above rates are subject to 10% service charge, 1% government tax and 7% GST.