

A Typical Arbitration Proceeding: Written Advocacy (Hybrid Format)

Maxwell Chambers, Elgin Crawford Room Level 2
32 Maxwell Rd, Singapore 069115

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In its third edition, the SIAC Academy will provide practical, "hands-on" training on the written advocacy skills, knowledge and techniques that a budding arbitration counsel needs for the pre-evidentiary hearing stages of the arbitration. As there are many approaches to case strategy and written advocacy, this course seeks to offer participants an insight into the strategic thinking and advocacy styles of leading arbitration practitioners, using the basic framework of a typical arbitration, for the participants to develop or refine their own style.

Participants of this intensive two-day course will be provided with the fact scenario of a hypothetical case and will be guided through the stages of a typical arbitration proceeding, as they craft a case theory, draft the Notice of Arbitration, Response to the Notice of Arbitration, select and interview their arbitrators, prepare for their first Preliminary Meeting and Mock Application for Consolidation, prepare a request to produce documents, responses to their opposing counsel's request to produce, as well as draft the outline of a witness statement.

Due to the interactive, "hands-on" nature of this course, spaces are limited, and participants are required to bring along their laptops to complete the in-class exercises.



Mr Davinder Singh, SC
Chairman, SIAC;
Executive Chairman,
Davinder Singh
Chambers LLC

“ The SIAC Academy is an integral part of SIAC's thought leadership programmes. The third edition of the SIAC Academy focuses on written advocacy to build up the next generation of international arbitration practitioners. ”



Ms Lucy Reed
President, SIAC Court
of Arbitration;
Independent
Arbitrator, Arbitration
Chambers (New York)

“ The interactive nature of the SIAC Academy will allow participants a rare opportunity to engage directly with and learn practical tips on written advocacy from some of the leading arbitration practitioners in the world. ”

FACULTY

Chong Yee Leong
Lok Vi Ming, SC
Timothy Cooke
Nicholas Lingard

Lucy Reed
Ng Jern-Fei KC
Edmund J. Kronenburg
Joy Tan

Chan Leng Sun, SC
Tan Chuan Thye, SC
Amanda Lees

FACILITATOR

Kate Apostolova
Jonathan Lim
Mahesh Rai

Chui Lijun
Wendy Lin
Charis Tan
Melissa Thng

Tomas Furlong
Ong Pei Ching
Tay Yong Seng

Programme (All timings are in SGT)

15 February 2023: Day 1

8.30am - 9.00am	On-site and Virtual Registration
9.00am - 9.10am	Opening Remarks by Mr Davinder Singh, SC, Chairman, SIAC; Executive Chairman, Davinder Singh Chambers LLC
9.10am - 10.00am	[Panel Discussion] Pre-Arbitration Case Assessment
10.00am - 10.15am	Break
10.15am - 11.45am	[Breakout Groups] Workshop 1: Drafting a Notice of Arbitration
11.45am - 12.00pm	Break
12.00pm - 1.00pm	[Breakout Groups] Workshop 2: Drafting a Response to Notice of Arbitration
1.00pm - 2.15pm	Lunch Break
2.15pm - 3.15pm	[Panel Discussion] Selection and Nomination of Arbitrators
3.15pm - 3.30pm	Break
3.30pm - 4.30pm	[Breakout Groups] Workshop 3: Identifying and Approaching Potential Arbitrators
4.30pm - 5.00pm	On-Site and Virtual Networking [Breakout Sessions] Home Assignment: Participants are to draft a mock application for consolidation and submit their written applications to their group's shared folder by 8.30pm SGT.

16 February 2023: Day 2

8.30am - 9.00am	On-site and Virtual Registration
9.00am - 10.15am	[Panel Discussion] Strategic Procedural Considerations during an Arbitration - Emergency Arbitrator, Expedited Procedure, Early Dismissal, Bifurcation, Joinder and Consolidation
10.15am - 10.30am	Break
10.30am - 12.30pm	[Breakout Groups] Workshop 4: First Preliminary Meeting with Tribunal and Mock Application for Consolidation
12.30pm - 1.30pm	Lunch Break
1.30pm - 2.30pm	[Panel Discussion] Taking of Evidence in International Arbitration - Disclosure, Document Production and Witness Statements
2.30pm - 2.45pm	Break
2.45pm - 4.00pm	[Breakout Groups] Workshop 5: Document Production - Drafting the Request to Produce Documents and Objections to the Request to Produce
4.00pm - 4.15pm	Break
4.15pm - 5.45pm	[Breakout Groups] Workshop 6: Drafting the outline for Witness Statements
5.45pm - 5.55pm	Break
5.55pm - 6.00pm	Closing Remarks by Mr Chong Yee Leong, Deputy Chairman, SIAC Board of Directors; Partner, Allen & Gledhill LLP

Registration Fee

In-Person Attendance
Early Bird Rate - SGD 750***
Standard Rate - SGD 950*

Online Attendance
Early Bird Rate - SGD 600***
Standard Rate - SGD 760*

*Excludes 7% GST (8% GST with effect from 1 Jan 2023)

****Early Bird Rate (Register and complete payment by 1 February 2023)**
SIAC Academy Alumni are entitled to a 10% discount on listed course fees

Supporting Organisations

