



**SINGAPORE INSTITUTE OF ARBITRATORS**

---

- Course** : International Entry Course (IEC)
- Date** : **28 November 2008, Friday**
- 0900-1200 hours  
Module 1: An Introduction to Arbitration
- 1400-1700 hours  
Module 2: Commencement of Arbitration and the Tribunal
- : **29 November 2008, Saturday**
- 0900-1200 hours  
Module 3: The Arbitration Procedure
- 1400-1700 hours  
Module 4: The Award
- 6 December 2008, Saturday**
- 0900-1100 hours  
Written Assessment
- Venue** : **Marina Mandarin Singapore**  
**6 Raffles Boulevard**  
**Singapore 039594**

**\*CPD Accreditation:**

**Professional Engineers' Board CPD Programme: 14 PDUs**

**Board of Architects-Singapore Institute of Architects CPD Programme: 3 points**

Applications are invited for participation in the International Entry Course. Candidates who pass the Course may, subject to satisfying other relevant criteria, qualify for admission as a Member of the Singapore Institute of Arbitrators.

**SYNOPSIS OF THE COURSE**

The International Entry Course consists of 4 Modules conducted over two full days (28 and 29 November 2008). Each Module covers a particular segment of arbitration law and practice. Module 1 gives an overview of arbitration and introduces key concepts like "seat" and *lex arbitri*.

Module 2 covers the commencement of arbitration and the constitution of the tribunal. Module 3 goes into the arbitration procedure, from statements to the substantive hearing. Module 4 discusses the award, and the further steps that may be taken to challenge or enforce the award. Details of each module are attached (Appendix 1).

A candidate may apply to sit for only some of the Modules, although only successful completion of all the course modules (with 100% attendance) and assessments will lead to qualification for membership as Member of SI Arb, subject to other requirements. For example, candidates must be at least twenty-five (25) years old at the date of application for membership.

## FEES STRUCTURE

Details of the applicable fees are as follows:

1. Module 1 – The arbitration agreement, arbitral rules and *lex arbitri* : S\$ 550.00
2. Module 2 – Commencement of Arbitration and the Tribunal : S\$ 550.00
3. Module 3 – The Arbitration Procedure : S\$ 550.00
4. Module 4 – The Award : S\$ 550.00

**\*10% discount for members of the Singapore Institute of Arbitrators (SI Arb)**

## REGISTRATION

Please return the duly-filled registration form (attached in Appendix 2) with the fees applicable.

## COURSE DIRECTOR

**Adj. Assoc. Prof. Richard Tan** is a senior consultant in the international law joint venture corporation, Lovells Lee & Lee. He is a Past President of the Singapore Institute of Arbitrators. He has acted as arbitrator and counsel in many domestic and international arbitrations, and has been appointed as arbitrator by institutions such as the SIAC, the ICC Court of International Arbitration and the London Court of International Arbitration and as a panel adjudicator by the World Intellectual Property Organization and under the SMC-SIAC Singapore Domain Name Dispute Resolution Policy. He is on many arbitration panels, including the SIAC, HKIAC, WIPO Arbitration and Mediation Centre, BANI, SIAC SGX-DT Panel, SI Arb, Singapore Institute of Architects and Singapore Law Society, amongst others. He is an Advisory Board member to the United Nations Conference on Trade and Development on a programme for dispute resolution. He is also an Adjunct Assoc. Professor at the National University of Singapore teaching in the King's College/NUS MSc Programme on Construction Law and Arbitration. He is on the approved list of tutors of the Chartered Institute of Arbitrators and has been the course director on the International Entry Course on arbitration. He is a Chartered Arbitrator of the Chartered Institute of Arbitrators and a Fellow of the Singapore Institute of Arbitrators. He has been named by the Euromoney Legal Media Group as one of the world's leading experts in commercial arbitration, by Asia Law as a leading lawyer in dispute resolution, and by the Legal 500 as a leading lawyer in dispute resolution and recommended by Global Counsel 3000 in the area of projects work.

## COURSE TUTORS / ASSESSORS

**Mr. Johnny Tan Cheng Hye, PBM**, graduated with a Bachelor of Architecture degree from the University of Western Australia under the Colombo Plan Scholarship. He is the managing partner of LT&T Architects, specializing in the area of contract administration and dispute resolution. He has served on the Singapore Institute of Architects (SIA) Council as Honorary Secretary, 2<sup>nd</sup> Vice-President and 1<sup>st</sup> Vice-President. In addition, he has held various appointments in SIA's Contracts Committee and Alternative Dispute Resolution Committee. He is the current President of the Singapore Institute of Arbitrators (SI Arb). Johnny is on the Panel of Arbitrators of the Singapore International Arbitration Centre (SIAC), Hong Kong International Arbitration Centre (HKIAC), Dubai International Arbitration Centre (DIAC) and Kuala Lumpur Regional Centre for Arbitration (KLRCA) as well as on the Singapore Institute of Architects' Panel of Arbitrators and Mediators. He is also an Accredited Adjudicator with the Singapore Mediation Centre under the Building and Construction Industry Security Payment Act [2004]. He has had numerous appointments as arbitrator, mediator, neutral evaluator as well as expert witness on construction disputes.

**Mr. Chan Leng Sun, FSI Arb, FCI Arb, FMI Arb**, is admitted to practice in Malaysia, Singapore and England, having worked in all three jurisdictions. He has been a partner at Ang & Partners, Singapore since 1995. He acts as both counsel and arbitrator in commercial and shipping disputes, and is a panel arbitrator of LSAS, SI Arb and Sports ADR among others. Leng Sun chairs the ADR Committee of the Singapore Law Society. He is a Council Member of the Singapore Institute of Arbitrators (SI Arb) and chairs its Education Committee. He is a CIAC-SIAC Observer to the UNCITRAL Working Group on Arbitration. Leng Sun had previously taught shipping and international business transactions at the NUS Law Faculty and served with the United Nations Compensation Commission in Geneva. He was a Kuok Foundation scholar, an Honorary Shell scholar and a Pegasus Cambridge scholar. His publications have appeared in leading international journals such as *Revue de l'Arbitrage*, *Lloyds Maritime and Commercial Law Quarterly*, *Asian International Arbitration Journal*, *Singapore Academy of Law Journal*, the online TDM Journal and the leading CISG database of Pace Law school. He is the Singapore country commentator for Tetley's *Marine Cargo Claims* (4<sup>th</sup> ed).

**Mr. Naresh Mahtani, FSI Arb, FCI Arb**, of M/s Alban Tay Mahtani & de Silva (ATMD), Singapore, has been in legal practice for the past 26 years in arbitration, commercial litigation, construction projects and dispute resolution in Singapore and the region. Amongst his various professional and civic activities, he was Chairman of the Society for Construction Law (2006 to 2008), Council Member of the Singapore Institute of Arbitrators (2006 to 2008), former CEO of the Law Society of Singapore (1999 to 2001) and former Council Member of the Law Society of Singapore (1996 to 1998). He is a member of several dispute resolution panels, including the Regional Panel of the Singapore International Arbitration Centre (SIAC); Disputes & Compensation Resolution Panel of Singapore Wholesale Electricity Market; Adjudication Panel of the Financial Industry Disputes Resolution Panel; as well as an Accredited Adjudicator at the Singapore Mediation Centre.

**Mr. Andrew Chan Chee Yin** is a Partner in Litigation & Dispute Resolution and Joint Deputy Head of the Corporate Reconstruction and Insolvency practice group. He has broad commercial practice that encompasses both litigation and advisory work, and is a specialist in the following fields: dispute resolution (especially arbitration), trusts, and insolvency (both corporate and personal), in particular schemes of arrangement and compromise (both cross-border and domestic). In international arbitration, he has acted as counsel, has been appointed arbitrator and appointed to give expert evidence on Singapore law. In the 2005/2006 edition of the directory, he is noted to be a "star" in the Firm's arbitration practice. The 2007/2008 edition recommends him for international arbitration. *Asialaw Profiles* (2007) lists Andrew as a key practitioner under Dispute Resolution. Andrew is a Council Member and Fellow of the Singapore Institute of Arbitrators (as well as being on its panel of tutors). He is also on the panel of arbitrators in respect of the Law Society Arbitration Scheme. He is also the Deputy Chairman

and a Director and Fellow of the Insolvency Practitioners Association of Singapore. Andrew is also Vice-Chairman of the Insolvency Committee of the Law Society. In addition to his practice, Andrew is a prolific author. He has written extensively on arbitration and has among others co-authored the Singapore Chapter of the publication *Arbitration in Asia*.

## **SIARB INTERNATIONAL ENTRY COURSE (IEC) PROGRAMME STRUCTURE**

### **4 Modules to be passed for successful completion of the course:**

#### **Module 1 – An Introduction to Arbitration (\$550.00/3 hours) 28/11/2008 0900-1200 hours**

- a. The essential features of arbitration
- b. The differences between arbitration and other forms of dispute resolution
- c. The arbitration agreement
- d. The different types of arbitrations, including ad hoc and institutional arbitrations
- e. The laws applicable to an arbitration
- f. The meaning of the “seat” of the arbitration and the lex arbitri
- g. An overview of the domestic and international arbitration legislation of Singapore

#### **Module 2 – Commencement of Arbitration and the Tribunal (\$550.00/3 hours) 28/11/2008 1400-1700 hours**

- a. Commencement of arbitration – applicable procedure, method and significance
- b. Establishment and composition of the Tribunal – applicable procedure, number, competency, impartiality, etc
- c. Powers and jurisdiction of the Tribunal
- d. Challenge of the Tribunal

#### **Module 3 – The Arbitration Procedure (\$550.00/3 hours) 29/11/2008 0900-1200 hours**

- a. Ad hoc or Institutional
- b. Statement of Case/Statement of Defence/Reply & Terms of Reference
- c. Preliminary Meeting and Procedural Directions
- d. Documentary Evidence and Witnesses
- e. The Substantive Hearing

#### **Module 4 – The Award (\$550.00/3 hours) 29/11/2008 1400-1700 hours**

- a. Interim and Final Awards
- b. Form and Contents
- c. Challenge and Appeal
- d. Recognition and Enforcement of Awards

### **Format**

Each Module comprises lectures and tutorials followed by a written assessment of 3 hours on 6/12/08 from 0900 to 1100 hours.



## SINGAPORE INSTITUTE OF ARBITRATORS

---

### INTERNATIONAL ENTRY COURSE

**Dates : 28 November (Friday), 29 November (Saturday) and 6 December 2008 (Saturday)**  
**Venue : 6 Raffles Boulevard, Marina Mandarin Singapore**  
**Marina Square, Singapore 039594**

---

#### REGISTRATION

The Singapore Institute of Arbitrators  
3 St. Andrew's Road  
City Hall Level 3  
Singapore 178958  
Tel: +65 6332 5132 Fax: +65 6338 2245

[www.siarb.org.sg](http://www.siarb.org.sg)  
[siarb@siarb.org.sg](mailto:siarb@siarb.org.sg)

Please tick where applicable:

I seek to participate in the following:

Module 1, 2, 3 or 4 @ S\$550/- per  
Module (please write module/s desired in  
the box)

Module 1, 2, 3 & 4 @ S\$2,200/-

Member of the SI Arb

Member of other professional  
organisation/s: \_\_\_\_\_  
(please provide details)

Name as shown in NRIC (Dr/Mr/Mrs/Ms): \_\_\_\_\_

NRIC No: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation/Designation: \_\_\_\_\_

Professional Qualifications: \_\_\_\_\_

Tel: \_\_\_\_\_ Hp: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Special dietary requirements, if any (ie vegetarian, etc): \_\_\_\_\_

Mode of payment: \*Cheque/Credit Card *(please delete accordingly)*

By Cheque: Enclosed is a \_\_\_\_\_ *(name of bank)* Cheque No. \_\_\_\_\_  
drawn in favour of "Singapore Institute of Arbitrators" in the amount of S\$ \_\_\_\_\_

By Credit Card (Visa/Master) No. \_\_\_\_\_ Card Expiry Date: \_\_\_\_\_ (MM/YY)

Cardholder's Name: \_\_\_\_\_  
*(A surcharge of 1.75% will be applied to all payments made via credit cards)*

### Important Notes

1. Acceptance or rejection of an application is entirely discretionary and no reasons will be given for rejecting an application.
2. Closing date is 21 November 2008.
3. The Organiser reserves the right to cancel, curtail or change the content of programmes and the names of tutors/facilitators without prior notice.
4. The Organiser reserves the right to cancel or postpone the programme in which case refunds will be given, but otherwise, no refunds will be made for cancellations or no-shows by those who registered.