



SINGAPORE INSTITUTE OF ARBITRATORS

Course	: International Entry Course (IEC)
Date	: 12 & 13 November 2010, Friday & Saturday, 9am to 5.30pm (Module 1, 2, 3 and 4)
	: 20 November 2010, Saturday, 9am to 11am (Written Assessment)
Venue	: Maxwell Chambers 32 Maxwell Road Singapore 069115

Applications are invited for participation in the International Entry Course. Candidates who pass the Course may, subject to satisfying other relevant criteria, qualify for admission as a Member of the Singapore Institute of Arbitrators.

SYNOPSIS OF THE COURSE

The International Entry Course consists of 4 Modules conducted over two full days (12 and 13 November 2010). Each Module covers a particular segment of arbitration law and practice. Module 1 gives an overview of arbitration and introduces key concepts like “seat” and *lex arbitri*. Module 2 covers the commencement of arbitration and the constitution of the tribunal. Module 3 goes into the arbitration procedure, from statements to the substantive hearing. Module 4 discusses the award, and the further steps that may be taken to challenge or enforce the award. Details of each module are attached (Appendix 1).

A candidate may apply to sit for only some of the Modules, although only successful completion of all the course modules (with 100% attendance) and assessments will lead to qualification for membership as Member of SI Arb, subject to other requirements. For example, candidates must be at least twenty-five (25) years old at the date of application for membership.

FEES STRUCTURE

Details of the applicable fees are as follows:

- | | |
|--|---------------|
| 1. Module 1 – The arbitration agreement, arbitral rules and <i>lex arbitri</i> | : S\$ 450.00 |
| 2. Module 2 – Commencement of Arbitration and the Tribunal | : S\$ 450.00 |
| 3. Module 3 – The Arbitration Procedure | : S\$ 450.00 |
| 4. Module 4 – The Award | : S\$ 450.00 |
| 5. Modules 1, 2, 3 and 4 and a Written Assessment | : S\$1,800.00 |

****10% discount for members of the Singapore Institute of Arbitrators (SIArb)***

REGISTRATION

Please return the duly-filled registration form (attached in Appendix 2) with the fees applicable.

COURSE DIRECTOR

CHAN LENG SUN – BRIEF PROFILE

Mr. Chan Leng Sun is admitted to practice in Malaysia, Singapore and England. He has been a partner in Ang & Partners since 1995. Leng Sun chairs the ADR Committee of the Singapore Law Society and the Education Committee of the Singapore Institute of Arbitrators. He is a Fellow of the Singapore Institute of Arbitrators, the Chartered Institute of Arbitrators and the Malaysian Institute of Arbitrators. Leng Sun sits as an arbitrator and adjudicator on the panel of various institutions, such as the Singapore International Arbitration Centre, the Financial Intermediaries Disputes Resolution Centre (FIDReC), the Income Tax Board of Review and the Maintenance of Parents Tribunal. Leng Sun is Adjunct Faculty for International Commercial Arbitration at the SMU School of Law. He previously taught at the NUS Law Faculty and served with the United Nations Compensation Commission in Geneva. He was also a CIAC-SIAC Observer to the UNCITRAL Working Group on Arbitration. Leng Sun's papers have been published in numerous international journals and cited in leading references such as Arnould's *Marine Insurance* (2008 ed.). He is Country Commentator for Singapore in Tetley's *Marine Cargo Claims* (4th ed).

COURSE LECTURERS

Mr. Naresh Mahtani has been in legal practice for over 28 years in dispute resolution, commercial transactions, construction and oil & gas projects. He was founding partner of ATMD Bird & Bird LLP, where he is now a practising consultant for projects and dispute resolution. He was Chairman of the Society of Construction Law, Singapore (2006-2008) and council member of SIArb (2006-2008). He has been counsel in various domestic and international arbitrations and litigations in Singapore and the region; and appointed as arbitrator in institutional and ad hoc arbitration cases. He is on the SIAC and several other international arbitration panels; on the Disputes Resolution Panel of Singapore Wholesale Electricity Market; Adjudicator with Financial Industry Dispute Resolution (FidreC), as well as Adjudicator and Associate Mediator with the Singapore Mediation Centre. He has written widely and been a speaker at various conferences on subjects relating to dispute resolution, expert determination of disputes, arbitration and progressive forms of ADR, and has lectured at the SIArb IEC and Fellowship courses for several years.

Mr. Mahendra Prasad Rai, FSIArb, is the proprietor of the boutique law firm, M/s Cooma & Rai, and has been in legal practice since 1987 dealing with all aspects of legal work encompassing arbitration, construction law, commercial litigation, insurance, shipping law and other advisory work both locally and internationally. He is on the panel of arbitrators of the Singapore Institute of Arbitrators and the Law Society of Singapore Arbitration Scheme. He has also arbitrated disputes upon appointment by the Chairman of the Singapore International Arbitration Centre (SIAC). He has been lecturing and/or tutoring for many years at the Singapore College of Insurance and at the Practice Law Course organized by the Board of Legal Education. He was the top student in Arbitration Law and Practice at the Graduate Certificate of International Arbitration (GCIA) course held at the National University of Singapore in 2005 and winner of the SIAC book prize that year.

Mr. Andrew Chan is a Partner in Litigation & Dispute Resolution at Allen & Gledhill LLP. His practice encompasses commercial work, and is a specialist in dispute resolution (especially arbitration), trusts, and insolvency (corporate and personal). In arbitration, he has acted as counsel, arbitrator and expert on Singapore law. He is a Fellow and the Honorary Secretary of the Singapore Institute of Arbitrators (as well as being on its panel of tutors) and a director of American Arbitration Association-ICDR Ltd. Andrew is on the panels of arbitrators of the Singapore International Arbitration Centre, the Law Society Arbitration Scheme and the Singapore Institute of Arbitrators. Andrew has written over sixty articles covering many areas of the law and has contributed to various publications. On arbitration, he has written extensively and is a co-author of the Singapore Chapter of the publication *Arbitration in Asia*.

Mr. Ganesh Chandru is with Rajah & Tann LLP, Singapore where he specialises in International Arbitration and Commercial Litigation. He is admitted to practice in Singapore, England and India. Prior to joining Rajah & Tann, Ganesh was the Counsel & Assistant Registrar at the Singapore International Arbitration Centre (SIAC) for 5 years where he was involved in the administration of all international and domestic arbitrations that came under the care of SIAC. He supervised the administration of about 500 arbitrations during this period. He also pioneered SIAC's initiatives in India and coordinated the setup of an arbitration centre in New Delhi spearheaded by the Construction Industry in India.

He regularly speaks on arbitration and has lectured at the International Entry Course on Arbitration Law & Practice jointly conducted by the Singapore Institute of Arbitrators and the Chartered Institute of Arbitrators. He is a co-author of the Singapore Chapter in *The International Comparative Legal Guide to International Arbitration* (4th Edition, 2007). During his law school days, Ganesh was an avid participant in moot court competitions and he represented India at the Philip C. Jessup International Law Moot Court Competition in Washington DC, USA. He was among the top 5% of his LLB class. As a graduate student, Ganesh was awarded the NUS Research Scholarship and was conferred a Master of Laws degree by the National University of Singapore for his thesis on '*International Commercial Arbitration and Information Technology*'.

Ganesh is an Arbitrator on SIAC's Panel of Arbitrators, a Fellow of the Chartered Institute of Arbitrators (CIArb), a Fellow of the Singapore Institute of Arbitrators (SIArb), a Panel Arbitrator on SIArb's Panel of Arbitrators, a member of the Council of SIArb, a Committee Member of CIArb's Singapore Branch, a member of LCIA's Young International Arbitration Group, a member of the Australasian Forum for International Arbitration, and a member of the Singapore Indian Chamber of Commerce & Industry. His practice encompasses advising and representing parties in Arbitration matters (both institutional and *ad hoc*) as well as in matters before the Courts. Ganesh acts as Arbitrator in International Arbitrations as well. He has been recognised in the 'Global Arbitration Review 100 (2009)' as a "significant" name.

SIArb INTERNATIONAL ENTRY COURSE (IEC) PROGRAMME STRUCTURE

4 Modules and a written assessment to be passed for successful completion of the course:

Module 1 – An Introduction to Arbitration (S\$450.00/3:30 hours)

12/11/2010 0900 – 1200hours

- a. The essential features of arbitration
- b. The differences between arbitration and other forms of dispute resolution
- c. The arbitration agreement
- d. The different types of arbitrations, including ad hoc and institutional arbitrations
- e. The laws applicable to an arbitration
- f. The meaning of the “seat” of the arbitration and the *lex arbitri*
- g. An overview of the domestic and international arbitration legislation of Singapore

Tutorial 1200 – 1245hours

Module 2 – Commencement of Arbitration and the Tribunal (S\$450.00/3:30 hours)

12/11/2010 1400 – 1645hours

- a. Commencement of arbitration – applicable procedure, method and significance
- b. Establishment and composition of the Tribunal – applicable procedure, number, competency, impartiality, etc
- c. Powers and jurisdiction of the Tribunal
- d. Challenge of the Tribunal

Tutorial 1645 – 1730hours

Module 3 – The Arbitration Procedure (S\$450.00/3:30 hours)

13/11/2010 0915 – 1200 hours

- a. Ad hoc or Institutional
- b. Statement of Case/Statement of Defence/Reply & Terms of Reference
- c. Preliminary Meeting or Procedural Directions
- d. Documentary Evidence and Witnesses
- e. The Substantive Hearing

Tutorial 1200 – 1245hours

Module 4 – The Award (S\$450.00/3:30 hours)

13/11/2010 1400 – 1645 hours

- a. Interim and Final Awards
- b. Form and Contents
- c. Challenge and Appeal
- d. Recognition and Enforcement of Awards

Tutorial 1645 – 1730hours

Format

Each Module comprises lectures and a tutorial. Candidates wishing to complete the whole course must take a written assessment of 2 hours on **Saturday, 20/11/2010**, from 0900 to 1100 hours.



SINGAPORE INSTITUTE OF ARBITRATORS

INTERNATIONAL ENTRY COURSE

Dates : 12 November (Friday), 13 November (Saturday) and 20 November (Saturday)
Venue : Maxwell Chambers, 32 Maxwell Road, Singapore 069115

REGISTRATION

Singapore Institute of Arbitrators
32 Maxwell Road
#02-07 Maxwell Chambers
Singapore 069115

Tel: +65 6372 3930/31/32
Fax: +65 6327 1938
Website: www.siarb.org.sg
Email: siarb@siarb.org.sg

Please tick where applicable:

I seek to participate in the following:

Module 1, 2, 3 or 4 @ S\$450/- per Module
(please circle accordingly)

Module 1, 2, 3 & 4
(incl. written assessment) @ S\$1,800/-

Member of SI Arb

Member of other professional organization/s:

(please provide details)

Personal Details

Salutation (Professor/Dr/Mr/Mrs/Ms) : _____

Full Name (Underline Surname) : _____

Date of Birth : _____ Gender: Female
 Male

Address : _____

Primary Profession : _____

Telephone : _____ Mobile : _____ Facsimile : _____

Email : _____

Special dietary requirements, if any (ie. vegetarian, etc) : _____

Company Details

Organisation Name : _____

Address : _____

Telephone : _____ Facsimile : _____

Website : _____

Payment Method

[] **Credit Card** VISA MASTER

(Kindly note that an administrative charge of **1.75%** will be imposed on payments via credit card)

Cardholder's Name : _____

Card Number : _____ Expiry Date : _____

Signature : _____

[] **Cheque** (Bank & No.) : _____

(Cheque payments should be made payable to "*Singapore Institute of Arbitrators*")

[] **Telegraphic Transfer**

Account Name : Singapore Institute of Arbitrators

Account Number : 208-308-736-8

SWIFT Code : UOVBSGSG

Bank : United Overseas Bank Limited, 148 Upper Bukit Timah Road, UOB Centre,
Singapore 588178

Please email us at siarb@siarb.org.sg after the T/T has been done for our follow-up with the bank. Payment must be **received nett** after deduction of all bank charges.

Important Notes

1. Acceptance or rejection of an application is entirely discretionary and no reasons will be given for rejecting an application.
2. Closing date is **Monday, 01 November 2010**. Placement is on a first-come-first-served basis.
3. We reserve the right to cancel, curtail or change the content of programmes and the names of facilitators without prior notice.
4. We are committed to staging a successful programme, however, we reserve the right to cancel or postpone the programme in which case refunds will be given, but otherwise, no refunds will be made for cancellations or no-shows by those who registered.
5. We reserve the right to change the venue or amend any of the other details published.