



SINGAPORE INSTITUTE OF ARBITRATORS

Course	: International Entry Course (IEC)
Date	: 25 & 26 November 2011, Friday & Saturday, 9.30am to 5.30pm (Module 1, 2, 3 and 4)
	: 2 December 2011, Friday, 9am to 11am (Written Assessment)
Venue	: Maxwell Chambers 32 Maxwell Road Singapore 069115

Applications are invited for participation in the International Entry Course. Candidates who pass the Course may, subject to satisfying other relevant criteria, qualify for admission as a Member of the Singapore Institute of Arbitrators.

SYNOPSIS OF THE COURSE

The International Entry Course consists of 4 Modules conducted over two full days (25 and 26 November 2011). Each Module covers a particular segment of arbitration law and practice. Module 1 gives an overview of arbitration and introduces key concepts like *seat* and *lex arbitri*. Module 2 covers the commencement of arbitration and the constitution of the tribunal. Module 3 goes into the arbitration procedure, from statements to the substantive hearing. Module 4 discusses the award, and the further steps that may be taken to challenge or enforce the award. Details of each module are attached (Appendix 1).

A candidate may apply to sit for only some of the Modules, although only successful completion of all the course modules (with 100% attendance) and assessments will lead to qualification for membership as Member of SI Arb, subject to the qualifying requirements (for example, applicants for membership must be at least twenty-five (25) years old at the date of application).

FEES STRUCTURE

Details of the applicable fees are as follows:

1. Module 1 ☐ The arbitration agreement, arbitral rules and *lex arbitri* : S\$ 450.00
2. Module 2 ☐ Commencement of Arbitration and the Tribunal : S\$ 450.00
3. Module 3 ☐ The Arbitration Procedure : S\$ 450.00
4. Module 4 ☐ The Award : S\$ 450.00
5. Modules 1, 2, 3 and 4 and a Written Assessment : S\$1,800.00

***10% discount for members (including associate members) of the Singapore Institute of Arbitrators (SIArb)**

REGISTRATION

Please return the duly-filled registration form (attached in Appendix 2) with the fees applicable.

COURSE DIRECTOR AND LECTURER - NARESH MAHTANI

Mr. Naresh Mahtani has been in legal practice for 30 years in dispute resolution, commercial transactions, construction and oil & gas projects. He was founding partner of ATMD Bird & Bird LLP, where he is now a practising consultant for projects and dispute resolution. He was Chairman of the Society of Construction Law, Singapore (2006-2008) and is a council member of SIArb. He has been counsel in various domestic and international arbitrations and litigations in Singapore and the region; and appointed as arbitrator in institutional and ad hoc arbitration cases. He is on the SIAC, KLRIAC, DIAC and several other international arbitration panels; on the Disputes Resolution Panel of Singapore Wholesale Electricity Market; Adjudicator with Financial Industry Dispute Resolution (FidreC), as well as Adjudicator and Associate Mediator with the Singapore Mediation Centre. He has written widely and been a speaker at various conferences on subjects relating to arbitration, expert determination and other progressive forms of ADR, and has lectured and tutored at the SIArb IEC and Fellowship courses for several years.

COURSE LECTURERS

Mr. Mohan R Pillay is a Singapore and UK qualified disputes lawyer with over 20 years experience in commercial litigation and regional arbitration work. He is a Chartered Arbitrator and Joint Head of Pinsent Masons MPillay LLP, a Singapore Joint Law Venture and Managing Partner of the Singapore constituent practice of MPillay. His main areas of practice are commercial & corporate disputes, professional negligence, building & civil engineering contracts, and arbitration. Mohan is currently President of the Singapore Institute of Arbitrators and Vice Chair, Dispute Resolution Committee, IPBA. He is Visiting Professor, Centre for Construction Law, King's College London.

Mr. Johnny Tan Cheng Hye, PBM is the founding partner of LT&T Architects. He is the Immediate Past President of the Singapore Institute of Arbitrators (SI Arb) having served as the President from 2007 to 2011. Johnny is a member of the panel of arbitrators of SIAC, KLRCA, HKIAC, DIAC, SI Arb, AABD and SIA. Johnny is an accredited adjudicator with the Singapore Mediation Centre (SMC) where he also sits on the Construction Adjudicator Accreditation Committee (CAAC). Johnny has also held various positions in the Singapore Institute of Architects and served as its Vice-President from 1998 to 2000. He has been extensively involved in the drafting of the SIA Standard Conditions of Contract (5th to 9th Edition) including making it SOPA compliant. Johnny has been appointed as arbitrator in both institutional and ad hoc arbitration in Singapore, Brunei and Dubai. He has also been appointed as adjudicator as well as review adjudicator in several adjudication applications. In addition to an active practice in architecture and alternative dispute resolution, Johnny also sits on the Board of Governors of the Singapore Polytechnic and chairs its School of Architecture and the Built Environment Advisory Committee. Johnny is a frequent speaker on construction and arbitration subject at both local and international conferences.

Mr. Chan Leng Sun SC co-heads the Dispute Resolution practice in Baker & McKenzie.Wong & Leow. He is qualified in Malaysia, Singapore and England. Leng Sun was appointed Senior Counsel in January 2011. Apart from being counsel, Leng Sun is an arbitrator and adjudicator on the panel of leading dispute resolution bodies in Singapore, Malaysia and China, such as SIAC, SCMA, KLRCA, CIETAC and CMAC. He also sits in ICC, LMAA as well as ad hoc arbitrations. He serves on statutory tribunals such as the Income Tax Review Board and the Maintenance of Parents Tribunal. Leng Sun is Chairman of the Singapore Law Society ADR Committee and Vice-President of the Singapore Institute of Arbitrators (SI Arb). Leng Sun has also previously served as Adjunct Faculty for International Commercial Arbitration at the SMU School of Law and at the NUS Law Faculty. He has served with the United Nations Compensation Commission in Geneva and was also a CIAC-SIAC Observer to the UNCITRAL Working Group on Arbitration.

Appendix 1

SIArb INTERNATIONAL ENTRY COURSE (IEC) PROGRAMME STRUCTURE

4 Modules and a written assessment to be passed for successful completion of the course:

Introduction to Course

25/11/2011 0930 @ 1000hours

Module 1 @ An Introduction to Arbitration (\$\$450.00/3:30 hours)

25/11/2011 1000 @ 1200hours

- a. The essential features of arbitration
- b. The differences between arbitration and other forms of dispute resolution
- c. The arbitration agreement
- d. The different types of arbitrations, including ad hoc and institutional arbitrations
- e. The laws applicable to an arbitration
- f. The meaning of the "seat" of the arbitration and the *lex arbitri*
- g. An overview of the domestic and international arbitration legislation of Singapore

Tutorial 1200 @ 1245hours

Module 2 @ Commencement of Arbitration and the Tribunal (\$\$450.00/3:30 hours)

25/11/2011 1400 @ 1630hours

- a. Commencement of arbitration @ applicable procedure, method and significance
- b. Establishment and composition of the Tribunal @ applicable procedure, number, competency, impartiality, etc
- c. Powers and jurisdiction of the Tribunal
- d. Challenge of the Tribunal

Tutorial 1630 @ 1730hours

Module 3 @ The Arbitration Procedure (\$\$450.00/3:30 hours)

26/11/2011 1000 @ 1200 hours

- a. Ad hoc or Institutional
- b. Statement of Case/Statement of Defence/Reply & Terms of Reference
- c. Preliminary Meeting or Procedural Directions
- d. Documentary Evidence and Witnesses
- e. The Substantive Hearing

Tutorial 1200 @ 1245hours

Module 4 @ The Award (\$\$450.00/3:30 hours)

26/11/2011 1400 @ 1630 hours

- a. Interim and Final Awards
- b. Form and Contents
- c. Challenge and Appeal
- d. Recognition and Enforcement of Awards

Tutorial 1630 @ 1730hours

Format

Each Module comprises lectures and a tutorial. Candidates wishing to complete the whole course must take a written assessment of 2 hours on **Friday, 02/12/2011**, from 0900 to 1100 hours.

Appendix 2



SINGAPORE INSTITUTE OF ARBITRATORS

INTERNATIONAL ENTRY COURSE

Dates : 25 November (Friday), 26 November (Saturday) and 02 December (Friday)
Venue : Maxwell Chambers, 32 Maxwell Road, Singapore 069115

REGISTRATION

Singapore Institute of Arbitrators
32 Maxwell Road
#02-07 Maxwell Chambers
Singapore 069115

Tel: +65 6372 3930/31/32
Fax: +65 6327 1938
Website: www.siarb.org.sg
Email: siarb@siarb.org.sg

Please tick where applicable:

I seek to participate in the following:

Module 1, 2, 3 or 4 @ S\$450/- per Module
(please circle accordingly)

Module 1, 2, 3 & 4
(incl. written assessment) @ S\$1,800/-

Member of SI Arb

Member of other professional organization/s:

(please provide details)

Personal Details

Salutation (Professor/Dr/Mr/Mrs/Ms) : _____

Full Name (Underline Surname) : _____

Date of Birth : _____ Gender: Female
 Male

Address : _____

Primary Profession : _____

Telephone : _____ Mobile : _____ Facsimile : _____

**Singapore Institute of Arbitrators
International Entry Course 2011**

Email : _____

Special dietary requirements, if any (ie. vegetarian, etc) : _____

Company Details

Organisation Name : _____

Address : _____

Telephone : _____ Facsimile : _____

Website : _____

Payment Method

[] **Credit Card** VISA MASTER

(Kindly note that an administrative charge of **1.75%** will be imposed on payments via credit card)

Cardholder's Name : _____

Card Number : _____ Expiry Date : _____

Signature : _____

[] **Cheque** (Bank & No.) : _____

(Cheque payments should be made payable to **Singapore Institute of Arbitrators**)

[] **Telegraphic Transfer**

Account Name : Singapore Institute of Arbitrators

Account Number : 208-308-736-8

SWIFT Code : UOVBSGSG

Bank : United Overseas Bank Limited, 148 Upper Bukit Timah Road, UOB Centre,
Singapore 588178

Please email us at siarb@siarb.org.sg after the T/T has been done for our follow-up with the bank. Payment must be **received nett** after deduction of all bank charges.

Important Notes

1. Acceptance or rejection of an application is at discretion of the Council of the Institute.
2. Closing date is **10 November 2011**. Placement is on a first-come-first-served basis.
3. We reserve the right to cancel, curtail or change the content of programmes and the names of facilitators without prior notice in the interests of improvements to the Course.
4. We are committed to staging a successful programme. However, we reserve the right to cancel or postpone the programme in which case refunds will be given, but otherwise, no refunds will be made for cancellations or no-shows by those who registered.
5. We reserve the right to change the venue or amend any of the other details published.